

# INVITATION

## An Invitation To Get Involved

### **Join an OECTA Committee 2017-2018**

The OECTA Ottawa Executive is inviting you to help in determining the direction of your local Association. Please submit your name to sit on one of the following Committees\*:

- Awards
- Beginning Teachers
- Communications
- Election
- Elementary (JK-8)
- Finance
- Health & Safety
- Legislation
- Political Action
- Professional Development
- Secondary (9-12)
- Social
- Social Justice/  
Status of Women
- Member Engagement  
(Ad Hoc)

\*Depending on interest in individual committees, some committees may be combined.

**Please use the following link to sign up:**

[OECTA Ottawa Committee Form](#)

**By September 15, 2017**

See below for Committee descriptions.



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# OECTA COMMITTEES

The following is a list of OECTA Ottawa committees and their terms of reference:

## **Awards**

- receive applications for bursaries, grants and scholarships and make recommendations for Executive approval.
- receive applications for the Unit awards and make recommendations for Executive approval.

## **Beginning Teachers**

- promote the involvement and participation of beginning teachers in the Association.
- address the needs and concerns of beginning teachers.
- support beginning teachers in their professional endeavors.

## **Communications**

- promote the Association's position on current educational issues.
- promote the activities and services of the Association to its members and the Catholic community.

## **Election**

- organize Unit election
- uphold the rights of the membership to have access to the elections process
- to have an election unhindered by bias and prejudice.

## **Finance**

- prepare a budget for the Association at the local level.
- invest the monies as reserve in a responsibly fiscal way.
- present the budget at the Unit's Annual General meeting for approval.

## **Health and Safety**

- be informed of health and safety issues, trends and concerns in the workplace.
- identify members' needs and recommend courses of action to address these needs.

## **Legislation**

- study and report on matters pertaining to the Constitution, By-laws and statement of Policy and Procedures.
- receive all resolutions submitted for consideration of the UGMs and the AGM.
- prepare a list of resolutions eligible for consideration for the UGM and distribute them to the schools prior to the UGM.

## **Member Engagement**

- ad hoc committee.
- terms of reference to be determined.

## **Political Action**

- promote the Association's positions and interests.
- participate in political actions as required.

## **Professional Development**

- identify the needs and desires of the membership and recommend courses of actions/initiatives to meet these needs/desires.
- identify/develop specific professional development programs that will address the expressed needs of the members.

## **Social**

- participate in the planning and organization of a variety of social events and activities, e.g.,
  - Silver Experience
  - Retirement Dinner

## **Social Justice**

- develop and implement plans/projects to promote social justice for all regardless of race, creed, ethnicity, gender, sexual orientation and mental or physical ability.

## **Status of Women**

- identify the specific needs and concerns of women in the teaching profession and society in general and to recommend courses of action to address these needs.