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[www.oectaottawa.ca](http://www.oectaottawa.ca)

# TEACHER EDUCATION GRANT for PERMANENT TEACHERS

In an effort to encourage and support our members who have taken courses, OECTA Ottawa has initiated a Teacher Education Grant Fund.

The criteria for this educational grant are based on financial need. Preference will be given to those individuals in the lower QECO categories. The recipients of this award will be selected by the local OECTA Awards Committee. Each Teacher Education Grant awarded will receive up to \$800.

Applications will be received and reviewed twice a year at the end of October and the end of April. Submissions will be accepted no later than **4:00 p.m. on the last MONDAY of October** for the first session and no later than **4:00 p.m. on the last MONDAY of April** for the second session.

***IMPORTANT: PLEASE READ BEFORE SUBMITTING APPLICATION***

- 1. The course is to be successfully completed before the application deadline to qualify.**
- 2. Proof of successful course completion is to be included with the application.**
- 3. Applications must be submitted within one (1) year of course completion.**
- 4. ALL sections of the application are to be completed in full in order to be considered eligible for a grant.**

**All information on this application will be held in strict confidence.**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home/Cell Phone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

School: \_\_\_\_\_

**Please read carefully and complete in full.**

1. QECO Status prior to course(s) completion and Level (e.g. A2): \_\_\_\_\_  
(Priority is given to teachers who are not in category A4 on the salary grid)

2. Current QECO Status (e.g. A2): \_\_\_\_\_

3. How many courses do you require to increase your QECO Status to the next Level?  
\_\_\_\_\_ or N/A

4. Please indicate your Permanent Status at time course(s) taken (e.g. 1.0, .67, .33, etc.):  
\_\_\_\_\_

5. Course(s) taken: (name, tuition costs and year):

1) \_\_\_\_\_

2) \_\_\_\_\_

6. Month and year course(s) successfully completed:

1) \_\_\_\_\_

2) \_\_\_\_\_

***Please attach proof of successful completion in a course(s)  
recognized by QECO.***

7. What specific expenses, related to this educational credit, will the grant cover? Please provide details.

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8. Number of years teaching experience: \_\_\_\_\_

9. Have you previously applied for an OECTA grant? Yes / No Year: \_\_\_\_\_

10. Have you ever received an OECTA grant? Yes / No Year: \_\_\_\_\_

11. Are you applying for, or have you been granted any other form of financial assistance for the purpose of this educational credit? Yes / No

If yes, please provide details.

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12. Grants are awarded based on an individual’s financial need. Please provide a detailed outline of your personal financial circumstances.

*It is **imperative** that you complete this statement in order to be considered for the grant.*

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I hereby certify that the particulars furnished herewith are true and complete in all respects and that, to the best of my knowledge, no relevant information has been withheld.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Other Comments:** You may use one page for any other matters relevant to your application.

**Only applications that contain ALL of the information requested above will be considered.**

Applications are to be sent by pony to:      OECTA Awards  
                                                                                 OECTA Ottawa Unit Office

Download form to submit from the  
OECTA OTTAWA website:  
[www.oectaottawa.ca](http://www.oectaottawa.ca)

**All information on this application will be held in strict confidence.**